

PROJECT PROPOSAL

A. NGO DESCRIPTION

1. **Name of the NGO:-** Social Awareness Nepal (SAN)

2. **Address:-** Swoyambhu -15, Kathmandu.

3. **Contact Person: -**

Name: Lanam Dorje Tamang

Phone No.:- +977-01- 4280792

4. **Main objective of the NGO**

The Social Awareness Nepal (SAN) has set the following objectives.

- a. Social and Community Service
- b. To provide improved facilities, infrastructure and resources to the government school located in remote areas.
- c. To provide teaching skill development training to the school teachers.
- d. To promote environment education, health & hygiene education and other awareness raising activities in the community and schools.
- e. To operate Child scholarship programs to ensure all children can access equal opportunity in education.

5. **NGO Registered at District Adm. Office:-** Kathmandu District, Nepal.

- a. Regd. No:- 155697 Date:- **2073/074**
- b. PAN : 604323615
- c. Assets of the Organization:- One Desk top computer, Telephone, two table and four chairs.

B. PROJECT DETAILS

1. Name of the Project

- Educational Development Support Programme (EDSP).

2. Project Site / Location

- Kavre District,
- VDC: Sarsyunkharka, Temal Gaunpalika Ward No. 1 and 3
- VDC: Kanpur, Namobuddha Nagarpalika Ward No. 5

3. Project Duration

- Date of Commencement: - January, 2018.
- Completion Date: - December 2018.

4. Project Status

- New

5. Project Sector

- Education for school children.

6. Project Target Group Selection Criteria

I. NGO Introduction

Social Awareness Nepal is a non-government, non-profitable and non-political organization established with the prime aim of innovative development and resource mobilization. Moreover, the organization is committed to create social justice and social transformation for socio-economic development of disadvantaged and marginalized people of the country. Basically, Social Awareness Nepal was established as a forum for sharing ideas and experiences of different development professionals from various disciplines and to contribute on the sustainable development for the use and benefit of the people. It is registered in Office of the Company Registrar, Kathmandu. It is also affiliated to Social Welfare Council (SWC) of Nepal.

The organization is managed by a board of executives and one of whom acts as Executive Director, who is entirely responsible for day to day affairs. The general assembly is the supreme body of the organization which elects the board of executives and ratifies program and budget in every general assembly.

Social Awareness Nepal has been working to develop in remote area of Nepal. Basically it is centrally focused to the education and Health sector. Besides these activities, it provides other socio-economic development works as per need of the community people.

II. Background/Feasibility Study:

Education is the foundation of human development. The progress and prosperity of citizen depends on the quality of education that the institution can provide for students. Jana Chetana Secondary School is newly founded 10+2 level school, which aims to provide good education to the student of primary level to twelve classes, there are 502 students from different ethnic group in Sarsyunkharka1, Village Development Committee. Similarly, Mallavi Devi Primary School of be same Village Development Committee, sets its objective to provide quality education to the children of primary level. As well for Kanpur Secondary School going to provide Scholarship for 20 students. Therefore, these schools are in need of co-operative to develop the school physically and educationally to reach their goals.

The Jana Chetana Secondary School lacks to contracts wall steps between the school building and Photocopy Machine for office. Continuation of Scholarship to student and volunteer teachers salary for 2018 as well. The technical persons of this Social Awareness Nepal used to verify the actual situation of the school for necessary need assessment.

7. Problems identified in the Project Area

The people residing at the area are ethnic community like Newar, Tamang, Magar, Brahmin, Chhetri, Kami, Damai, Sarki. People of the area are poor and entirely depend on agriculture, livestock and wage labor and some of the young people are in city in search of job and some are abroad for employment. They tried to find donor to support educational sector, the school needs play ground for 502 students of Jana Chetana Secondary school. The old building from 1 to 10 classes was bad condition which has badly damaged by devastating earthquake in 2015.

The Jana Chetana Secondary School lacks to contracts wall steps between the school building and Photocopy Machine for office. Continuation of Scholarship to student and volunteer teachers salary for 2018 as well. As well as have been in need of supplementary teachers for the primary level to divide the section.

Likewise, in Kanpur Secondary School is also in need to have assistance of educational materials and scholarship for those needy students and needed support for rooftop contraction of school building.

8. Project Objectives

The following are the objectives of the school requirements:

- To develop the physical infrastructure of school building, wall steps between the school's building and Photocopy Machine as well as safe and good environment to the children of Jana Chetana Secondary School.
- Another objective is to continuation scholarship stationary materials to the needy children of Jana Chetana Secondary School, Mallabe Devi Lower Secondary School and Kanpur Secondary School of Kavre District.

- The project finally aims to manage the 2 volunteer teachers for Jana Chetana Secondary School to divide the class section of large students.
- The Kanpur Secondary School is also in need to have assistance of educational materials and scholarship for those needy students and needed support for rooftop contraction of school building.

9. Project/Program Activities

The Activities of the programs are as follows:

- a. Formation of the School needed support for rooftop contraction, sand, cement and some materials according to their necessity of Kanpur School.
- b. The Jana Chetana Secondary School lacks to contracts wall steps between the school building and Photocopy Machine for office.
- c. Continuation to purchase the stationery materials and distribute to the selected students by visiting the field schools.
- d. Arrangement of local materials and local construction manpower.
- e. Nominate the volunteer teachers and post them to the designated schools.
- f. To established a good co-ordination between the Association Partages and the concerned ministries, councils and departments of Nepalese government and as well as with the schools of project areas.
- g. Final commissioning, report preparation and submission.

10. Operation Calendar

- Distribution of stationary materials runs every 4 months and teachers' salary runs every 4 months.
- During the year 2018, the projects work will be according to the calendar schedule.

11. Project Implementation Process

- As the first step, the materials for the wall steps and rooftop school building will be selected and given the work on the contract basis to make them. Then after the construction, the transportation will be managed to supply up to school.
- A field representation will be nominated to visit the fields on regular basis for the observation of the work progress and to control the work.
- The good co-ordination will be established with Association Partages, project schools and concerned government bodies.

12. Target group & beneficiaries

The project aims to provide the facilities of Photocopy Machine, Wall steps and provision of more than 500 students. And by the facilities of scholarships and stationery about 118 students will get the benefits from it in the year 2018. Similarly, nearly 400 students will take the benefits from the teaching service of the volunteer teachers.

13. Expected Outcome/Result

The following are the expected output of the project:

- a. Disadvantaged Students of the community will get opportunity to get education.
- b. More than 500 children would be benefitted from the project.
- c. Good environment would be created for the children resulting good learning environment at the school due from the project.
- d. Students of higher secondary school will get the quickly and standard service.
- e. Locally available man power (teachers) will get some employment opportunities to work in projected schools.

14. Linkages with district line agencies and co-ordination with DDC/ VDC/ Municipality and other concerned agencies:

The coordination among concern stakeholders of the Kavre district is most essential; therefore, we will coordinate with District Development Committee (DDC), District Education Office (DEO), Village Development Committee (VDC), Social Welfare Council (SWC) and other stakeholders as per requirement and every four month after start the project we will submission of financial expenses report to Social Welfare Council (SWC).

15. Monitoring and Evaluation of the Project

Regular Monitoring and Evaluation of the Project will be done by SWC.

16. Preparation and submission of regular progress report

Regular progress report, Audit report, Social audit report of the program will be submitted to DC/DDC/DEO. And final progress report will be prepared after the end of the fiscal year and will be submitted it to SWC, DDC, DEO and VDC. Quarterly financial report will be submitted to SWC

17. Sustainability of the project

It is an important part of the project. Children can get good facility and environment at the school which results good education to the children. its will propose the concerned donor and local community to work further for the sustainability. Other any alternatives are not thought yet.

C. Financial Details

1. Nature of funding: - Financial Grant.
2. Name of the Donor Agency: Mrs. Christine Kieffer
 - I. Committed Amount from the donor
 - II. Foreign Currency: - **Euros 9686.956@115**
 - III. Local Currency: - **Rs. 1,114,000|-**
3. Internal Source:-
 - I. NGO Contribution **No**
 - II. Community Participation **No**
4. Total cost Rs (2+3) : **Rs. 1,114,000|- (100%)**

Program cost:	Rs. 1,074,000 - (96.4093%)
Administrative cost:	Rs. 40,000 - (3.5907%)
5. Personnel Required
 - i. No. of Staff : - One field staff
6. Banking Arrangement

Name and Address of the Bank:- Bank of Kathmandu Lumbini LTD.
Bank Address: New Road, Kathmandu
Current Account No :- **010200003736524**

Submitted by:

Lanam Dorje Lama
Chairman
Date: -**20/02/2018**

1. TOTAL BUDGET OF THE PROJEST : RS. 11,14,000|- (100%)

a) Programme Cost : 1,074,000|- (96.4093%)

b) Administrative Expenses : 40,000|- (3.5907%)

2. ANNUAL BUDGET BREAKDOWN:

S.NO.	TITLE	QUANTITY	COST /PRICE	TOTAL COST
1.	Photocopy Machine for office of Jana Chetana S.S.	1	25000.00	25000.00
2.	Wall steps construction of Jana Chetana S.S., Sarsyunkharka, Kavre			
	- Cement	20	1,000	20,000.00
	- Sand 2 trip	2 trip	9,000	18,000.00
	- Bricks for Wall Steps	3,000 pcs	18	54,000.00
	- Labor charge	50	1080	54,000.00
	- Riding Paipa	210 fts.	47.6191	10,000.00
	- Machine made steel wire mesh for fencing work (Jhali)	30	7000	2,10,000.00
	- Transportation	2	4000	8,000.00
3	Rooftop Contraction ,the School Building of Kanpur Secondary School, Kanpur, Kavre			
	- Cement 80 bags	80	1000	80000.00
	- Sand	3 trips		45000.00
	- Plain Cement concrete rad"gril" materials in needed including transpiration.		15000	100000.00
			100000	
4.	Stationary Goods for needy students of Jana Chetana S.S, Mallabe devi Lower S.S and Kanpur Secondary School.	114 students for 1 year. 3 times a year	16000	192,000.00
	- Educational materials transportation		2000	6,000.00
5.	STAFF REMUNERATIONS			
	- Volunteer Teacher	1	6500	
	- Volunteer Teacher	1	7500	78,000.00
	- Volunteer Teacher	1	7000	90,000.00
	- Field representative			84,000.00
	Total Amount			1,074,000 (96.4093%)

2. ADMINISTRATIVE COST :

S.NO.	TITLE	TIME FREQUENCY/AREA	COST /PRICE	TOTAL COST
1.	Official Documentation if incase in need.	1 Year	40,000	40,000.00
	Total Amount			40,000.00 (3.5907%)